

Greenwood Public Library  
Board of Trustees Meeting  
November 14, 2017

Attendees: Lori Feller, Carmen Madsen, BJ Nowacki, Karen Grizzle, Shellie Hartford, Mike Crumbo, Josh Jackson  
Cheryl Dobbs, Lynn Johnson, Kevin Hoover, Jane Weisenbach

Call to Order: Lori Feller called the November 2017 Greenwood Public Library Board of Trustees meeting to order at 5:30 p.m. Mike Crumbo led the Pledge of Allegiance and Kevin Hoover conducted the invocation.

Minutes of Previous Meeting: Lori Feller asked if there were any additions or corrections to the minutes of the October 2017 meeting. Hearing none, she asked for a motion to approve the minutes. Karen Grizzle moved to approve the minutes, Carmen Madsen seconded, and the minutes were approved by unanimous voice vote.

Old Business:

Board Correspondence: There was no board correspondence.

Attorney's Update: There was no attorney's update.

Finance Committee Report: Mike Crumbo reported that the Finance Committee met on November 9, 2017. All fund accounts were in balance with the appropriations report.

Spending year-to-date through October was 8% below budget levels.

New Business:

Remodeling Contract: Cheryl Dobbs reported that the previously approved contract with CISolutions for renovations to the Children's Department had been changed due to needed modifications to the custom benches. The changes increased the total cost above the previously approved \$137,000. The new total cost is \$10,000 higher. Cheryl requested that the increase be approved. Carmen Madsen moved to approve the revised contract not to exceed \$149,000, BJ Nowacki seconded and the contract was approved by unanimous voice vote.

Sale of Land: Cheryl notified the board that the City of Greenwood has requested to purchase a 43-square foot parcel of land on the southwest corner of the library property. The city needs the land to allow clearance from the overhead power lines as Market Plaza and Surina Way are connected. The city proposes paying the library \$500 for this parcel. Mike Crumbo moved that the Greenwood Public Library cede the subject land to the City of Greenwood for \$500.00 in compensation. Karen Grizzle seconded, and the motion was approved by unanimous voice vote. Lori Feller and one member of the Finance Committee were authorized to endorse the deed for this sale, as described in EXHIBIT "B".

Nomination of Officers for 2018: Lori Feller opened the nominations for 2018 officers.

Office	Nominee	Nominator
President	Lori Feller	Mike Crumbo
Vice-President	Karen Grizzle	Carmen Madsen
Treasurer	Carmen Madsen	Karen Grizzle
Secretary	Mike Crumbo	Shellie Hartford

BJ Nowacki seconded all nominations. Lori Feller closed the nominations. Elections will be held during the December meeting.

Review of Accounts Payable and Treasurer's Report: Carmen Madsen reported that all liabilities have been recognized, checks have been written and signed and payments will be mailed on time. She moved to approve the Treasurer's Report, Mike Crumbo seconded and the Treasurer's Report was approved by signature.

October Reports:

Director's Report: Cheryl Dobbs reported that members of the staff made two trips to the Kendallville Library, to review how they transitioned their catalog from the Dewey decimal system to a subject-based system. Monitoring of spending is a priority, as the end of the year approaches. The current projection is spending will be 5% below budget levels. Several meetings were held with donors of the art piece. Installation is forecasted at the end of December or early January.

Development Report: Jane Weisenbach reported that the Friends group has selected a CPA to review their books. There were several meetings to discuss advertising strategies for upcoming events. Contributions for the sculpture now total \$20,000, with the addition of the \$5,000 received from the Greater Greenwood Arts Council.

Department Reports: Department managers highlighted events and programs during October.

Other Business: Cheryl noted that there are several positions on the board that are in transition. BJ Nowacki's term is ending at the end of 2017. She will not be returning to the board. The County Commissioners have post an ad to solicit interested individuals to replace her. Carmen Madsen's term also ends at the end of this year, and she has indicated her interest to serve another term. Shellie Hartford is moving and will leave the board in December. The Greenwood Mayor will be appointing a replacement. John Stelljes has already left the board, as he moved to Minnesota. Josh Jackson has been appointed to the board by the Greenwood City Council.

Adjournment: Lori Feller adjourned the meeting at 6:17 p.m.

Respectfully submitted,

Mike Crumbo  
Secretary