

Greenwood Public Library
Board of Trustees Meeting
September 12, 2017

Attendees: Lori Feller, Carmen Madsen, BJ Nowacki, Mike Crumbo, Shellie Hartford, Karen Grizzle
Cheryl Dobbs Kevin Hoover, Lynn Johnson, Jane Weisenbach

Call to Order: Lori Feller called the September 12, 2017 Greenwood Public Library Board of Trustees together at 5:30 p.m. Mike Crumbo led the Pledge of Allegiance and Kevin Hoover conducted the invocation.

2018 Budget – Public Hearing: Lori Feller gaveled the 2018 Budget public hearing to order at 5:32 p.m. There were no representatives of the public present. Lori Feller adjourned the meeting at 5:33 p.m.

Minutes of Previous Meeting: Lori Feller asked if there were any additions or corrections to the minutes of the previous meeting. Hearing none, she asked for a motion to approve the minutes. Carmen Madsen moved to approve the minutes, BJ Nowacki seconded and the August 2017 minutes were approved by unanimous voice vote.

Old Business:

Board Correspondence: The library received the approvals for the additional appropriation from the Greenwood Common Council and the State Department of Local Government Finance (DLGF). Also, a tax abatement was adopted for CTW Electrical Company and another was adopted for Dermatology, Inc., subject to public hearings.

Attorney's Update: There was no attorney's update.

Finance Committee Report: Mike Crumbo reported that the Finance Committee met on September 7, 2018. All funds were in balance with the annual appropriations. The additional appropriation of \$271,000 has been approved by DLGF and added to the Rainy-Day Fund, for tracking purposes. Cheryl Dobbs will present bids for the Children's Department project, at the next board meeting.

New Business:

Remodeling Contract: Cheryl Dobbs directed attention to a letter from krM Architecture. While four requests for bid were issued, only one contractor responded. krM Architecture recommended that the bid from Garmong

Construction be considered. Cheryl recommended accepting the bid, including Alternative #1. Karen Grizzle moved to accept the bid from Garmong Construction, Shellie Hartford seconded and the bid was approved by unanimous voice vote.

Review of Accounts Payable and Treasurer's Report: Carmen Madsen questioned payment 736CDWD Government for \$5,061.69. Lynn Johnson reported that this is an expenditure for computer equipment, within the budget. These expenditures occur quarterly to replace and upgrade library computer equipment.

Carmen Madsen noted that all liabilities have been recognized, checks written and payments will be made on time. She moved that the Treasurer's Report be approved, Mike Crumbo seconded and the Treasurer's Report was approved by signature.

August Reports:

Director's Report: Cheryl Dobbs noted that the quarterly staff meeting was held. Two service awards were presented and the staff brainstormed how other industries might approach branding the library. She also spent time reviewing the Children's Department remodeling contract.

Development Director's Report: Jane Weisenbach noted that she participated in a Facebook Live event that presented information about the two literary tours planned in the U. S. next year, as well as the literary tour in Germany in 2019. She spent time in fundraising efforts for the art project. There were fifteen agencies in attendance at the Non-Profit Breakfast. Mrs. Curl's presented a \$2,000 gift for the ice cream shop in the Children's Department renovation. She reported that there are already eighty confirmed attendees for "Booked for the Evening" event on September 21, 2017.

Department Reports: Department heads highlighted events and programs from August.

Other Business: There was no other business.

Adjournment: Lori Feller adjourned the meeting at 6:18 p.m.

Respectfully submitted,

Mike Crumbo
Secretary