

Greenwood Public Library
Board of Trustees Meeting
November 8, 2016

Attendees: Lori Feller, Carmen Madsen, BJ Nowacki, Karen Grizzle, John Stelljes, Mike Crumbo
Cheryl Dobbs, Lynn Johnson, Jane Weisenbach, Kevin Hoover

Call to Order: Lori Feller called the November, 2016 Greenwood Public Library Board of Trustees meeting to order at 5:30 p.m. Mike Crumbo led the Pledge of Allegiance and Kevin Hoover conducted the invocation.

Minutes of Previous Meeting: Lori Feller asked if there were any changes or corrections to the minutes. Hearing none, she asked for a motion to approve the October, 2016 minutes. Carmen Madsen moved that the minutes be approved, BJ Nowacki seconded and the minutes were approved by unanimous voice vote.

Old Business:

Board Correspondence: There was no board correspondence.

Attorney's Update: There was no attorney's update.

Finance Committee Report: Mike Crumbo reported that the finance committee met on November 4. The analysis of actual spending to budget expenses indicates that there will be sufficient funds remaining at the end of the year to fully fund the LED lighting project. Actual spending will be review weekly until the end of the year. Some moving of funds between accounts will be necessary, to close the current budget period. Any remaining operating funds will be transferred to the Rainy Day Fund at the end of the year. The Gift Fund is used to track donations to library programs from the Friends of the Greenwood Public Library. Traditionally, funds were allotted and tracked by the project for which they were designated. This process will be changed, to simplify the accounting. In the future, funds will be designated to the departments, which are controlling the programs. Each department head will be responsible for tracking expenditures.

New Business:

Nomination of Officers for 2017: Lori Feller opened the floor for nomination for the office of Secretary. Carmen Madsen nominated Mike Crumbo and BJ Nowacki seconded. There were no other nominations for Secretary.

Next nominations were opened for Treasurer. Karen Grizzle nominated Carmen Madsen and BJ Nowacki seconded. There were no other nominations for Treasurer.

Next nominations were opened for Vice-President. Mike Crumbo nominated Karen Grizzle and Carmen Madsen seconded. There were no other nominations for Vice-President.

Next nominations were opened for President. Carmen Madsen nominated Lori Feller and BJ Nowacki seconded. There were no other nominations for President.

Lori Feller closed the nominations, noting that the slate of officers has been completed for elections to take place during the December board meeting.

2017 Holiday Calendar: Cheryl Dobbs presented the 2017 Holiday Calendar. Carmen Madsen moved that the calendar be adopted, Mike Crumbo seconded and the calendar was adopted by unanimous voice vote.

2017 Trustee Meeting Dates: Cheryl Dobbs presented the 2017 Trustee Meeting Dates. Carmen Madsen moved to approve the meeting dates, John Stelljes seconded and the meeting dates were approved by unanimous voice vote.

Review of Accounts Payable and Treasurer's Report: Carmen Madsen noted that all expenses have been recognized, checks have been written and signed and payments will be mailed. She moved that the Treasurer's Report be approved, Mike Crumbo seconded and the Treasurer's Report was approved by signature.

October Reports:

Director's Report: Cheryl Dobbs reported that she has been and will continue to track actual expenses relative to the budget through the end of the year. She reported that she has been working on the five-year capital improvement plan. She presented a draft copy of the plan to the board members. Infrastructure maintenance and upgrade of services need to be identified. She also noted that one of the current bonds will end in the next few years. The library hosted a debate between the State Representative candidates for the district. And the library hosted a press conference by the Democratic candidate for Congressional District 9.

Development Report: Jane Weisenbach reported that the plaque for the Reference Desk was unveiled early in the month. She recognized the donation of the Mike Combs family to the construction of the area. She conducted a tour of the library for the staff at Home Bank. She is working with them to find a project, which they will sponsor. Kroger will conduct a Kroger Plus sign-up event at the library. Kroger has been very generous with their donations to the library this year. The “Booked for the Evening” event attracted 95 people and the Friends of the Library received pledges of over \$12,000. Jane reported that Monster Mash was a huge success this year, with attendance nearing 2,000 people.

Department Reports: Members of the board reported the highlights of the various department reports of October activities.

Other Business: There was no other business.

Adjournment: Lori Feller adjourned the meeting at 6:16 p.m.

Respectfully submitted,

Mike Crumbo
Secretary