

Greenwood Public Library
Board of Trustees Meeting
July 12, 2016

Attendees: Lori Feller, Karen Grizzle, Carmen Madsen, Mike Crumbo, John Stelljes, BJ Nowacki, Cheryl Dobbs, Lynn Johnson and Kevin Hoover

Call to Order: Lori Feller called the July meeting of the Greenwood Public Library Board of Trustees to order at 5:31 p.m. Mike Crumbo led the Pledge of Allegiance and John Stelljes conducted the invocation.

Minutes of Previous Meeting: Lori Feller asked if there were additions or corrections to the June meeting minutes. There were several typographical errors noted. She then asked for a motion to pass the minutes. Carmen Madsen moved to approve the June meeting minutes, with corrections; BJ Nowacki seconded; the corrected minutes were passed by unanimous voice vote.

Old Business:

Board Correspondence: Cheryl Dobbs noted that the Indiana Public Library had sent a Certificate of Compliance to the Greenwood Public Library, in recognition of the 2015 annual report of activities.

Update: Debt Payment: Cheryl Dobbs reported that the June debt service payments have been made, without the need to transfer funds.

Attorney's Update: Kevin Hoover reported that the Joint Resolution to transfer property to the Greenwood Library taxing area was signed by the Johnson County Public Library Board of Trustees. The signed document has been received into the Johnson County Auditor's Office. The process to effect the transfer has begun.

Finance Committee Report: Mike Crumbo reported that the finance committee met on July 7, 2016. The bond payments were made in June. Cash receipts to the debt service account were \$1,100 short of projections, due to the reduction of property tax distributions by the auditor's office. There were sufficient funds in the account to support the required payments. Projections through the end of the year indicate that there will be sufficient funding to meet payments for both debt service accounts. The HVAC recommissioning meeting was held with Ellis, eSolutions and the general contractor. Changes to the system were identified, which will bring the system closer to the projected savings level. The improvements are now being completed. Year-to-date spending is at 46% of appropriations, without encumbrances, halfway through the year.

New Business: There was no new business.

Review of Accounts Payable and Treasurer's Report: Carmen Madsen reported that all obligations have been recognized, checks have been written and will be mailed on time. She moved that the Treasurer's Report be approved; Mike Crumbo seconded; and the report was approved by signature.

June Reports:

Director's Report: Cheryl Dobbs reported that the highlight of the month was the activity surrounding the summer reading program. Cheryl and Emily Ellis went to the ALA annual conference in Orlando, Florida. The recommissioning of the HVAC system led to the steam cleaning of some of the older ventilation ducts. An air test was conducted on the entire system and the report indicated that the air in the library exceeds the standard in all areas.

Development Report: Cheryl summarized the development report. Jane Weisenbach attended and spoke at the press conference for the rain garden project, which is hosted by the City of Greenwood. Jane is working with the staff to solicit support of National Library Card Month from local businesses. Jane has approached Pat Van Valer to invited a select group of community members to a luncheon, in order to introduce them to the library, its mission and programs.

Department Reports: Members of the board of trustees summarized the department reports of June activities.

Other Business: There was no other business.

Adjournment: Lori Feller adjourned the meeting at 6:04 p.m.

Respectfully submitted,

Mike Crumbo
Secretary