

Greenwood Public Library  
Board of Trustees Meeting  
March 8, 2016

Attendees: Lori Feller, Carmen Madsen, BJ Nowacki, Shellie Hartford, John Stelljes, Karen Grizzle and Mike Crumbo; Director Cheryl Dobbs and Operations Manager Lynn Johnson

Call to Order: Lori Feller called the March, 2016 session of the Greenwood Public Library Board of Trustees to order at 5:30 p.m. Mike Crumbo led the Pledge of Allegiance and John Stelljes conducted the invocation.

Minutes of Previous Meeting: Lori Feller asked if there were any additions or corrections to the previous minutes. A typographical error was noted and corrected. Feller asked for a motion to approve the corrected minutes; Shellie Hartford moved to accept the corrected minutes, BJ Nowacki seconded and the minutes were approved by unanimous voice vote.

Old Business:

Board Correspondence: Cheryl Dobbs noted that the treasurer's bond had been received and filed. She also reported on a customer complaint that was addressed.

Attorney's Update: Kevin Hoover was not present. Cheryl Dobbs reported that the State of Indiana requires a policy addressing the loss of funds. Hoover is in the process of drafting the policy for board review.

Finance Committee Report: Mike Crumbo reported that the finance committee met on March 3. All fund accounts were in balance. Spending for the first two months was at 13% of the budget, 16% of the way through the year. The painting project is complete and the flooring project is scheduled to be completed by the end of March.

New Business:

Credit Card Policy: Cheryl Dobbs presented a revised credit card policy to the board for approval. There were only minor changes from the original policy. Carmen Madsen moved to approve the Credit Card Policy, Mike Crumbo seconded and the motion was approved by unanimous voice vote.

Review of Accounts Payable and Treasurer's Report: Carmen Madsen reported that all liabilities have been recognized, checks have been written and signed and payments will be mailed. She moved that the treasurer's report be approved, Mike Crumbo seconded and the report was approved by signature.

February Reports:

Director's Report: Cheryl Dobbs noted that February was focused on project management. The entire library was painted and the flooring project is nearing completion. She noted that February included the launch of Hoo's Awesome; a program where staff members have the chance to recognize each other's good work. Cheryl also distributed copies of the library's strategic plan, the IPL annual report and the cash balances from 2011 through 2015.

Department Heads' Reports: Board of Trustee members provided summaries of the department heads' reports.

Other Business: There was no other business.

Adjournment: Lori Feller adjourned the meeting at 6:10 p.m.

Respectfully submitted,

Mike Crumbo  
Secretary